2014

Westmount Charter School

Family Zone Reference Extended

SECURE ZONE REG1.WESTMOUNTCHARTER.COM

The Family Zone was launched on March 6, 2008 to all families of Westmount Charter School. This reference is mainly to help new users quickly see the steps to perform simple tasks. It is meant as a quick reference and is not a complete authority on the functionality of the Family Zone Area.

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Terms of Use

This page is required for any users of the system as it declares your understanding of what a "Digital Signature" is and how the system is to be used.



Family Zone - Terms of Use

Terms of Reference

Welcome to the WCS Family Zone (the "FZ") of the WCS website (the "Site"). Using the FZ is subject to your acceptance of this Terms of Service agreement (the "Agreement"). If you do not accept this Agreement, please do not use the FZ. Throughout the Agreement the terms "we", "our", or "us" refers to the Westmount Charter School, and "you" or "your" refers to you, the visitor to our FZ.

Changes to this Agreement

From time to time we may change the terms of this Agreement without prior notice. The current Agreement can be found at https://reg1.westmountcharter.com/termsofuse.asp. By using the FZ after we have posted any revisions to this Agreement, you accept the Agreement as revised.

Privacy

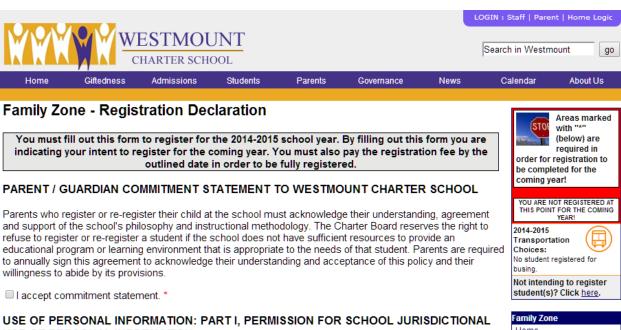
We respect your privacy. Please review our Privacy Policy for a description of the information we collect and how we use it.

Errors and Downtime

Registration Declaration

This screen requests your acceptance of certain policies:

- Charter Consent required
- 2. Personal Information Use required
- 3. Media Exposure Waiver agree/disagree
- 4. Student Directory agree/disagree. Agreement required for viewing other's information.
- 5. Custody Order exists/does not exist. Must be sent to school if it exists.
- 6. Psycho-Educational Assessment exists or does not exist. Date must be entered if it exists.
- 7. Volunteerism optional

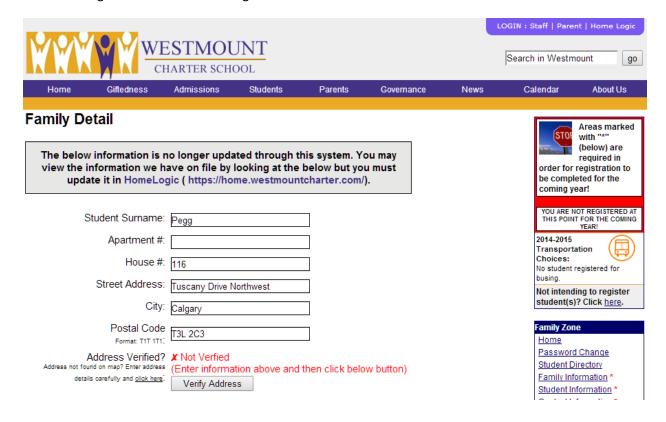


USE OF PERSONAL INFORMATION

Westmount Charter School Board is subject to Alberta's Freedom of Information and Protection of Privacy (FOIP) Act. The FOIP Act sets controls and standards of how personal information is collected, used and disclosed. The following are representative of how personal information may be used for school related activities

Family Detail

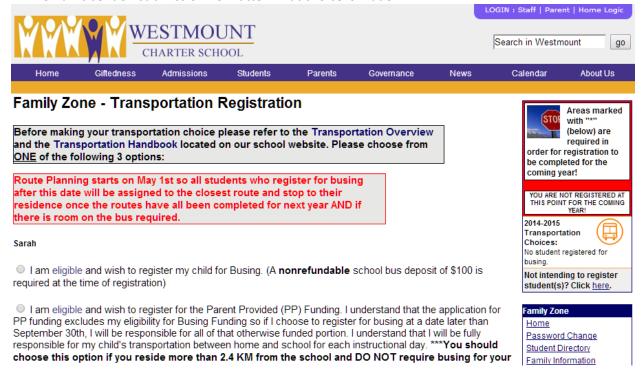
This screen requests required information by the system. At least one email address is required (HTML is for formatted email which most email programs can use. TEXT is for basic email format that has no graphical or formatting applied to it). Annual verification required each year (bottom of the page), and updates can be made at any time. This screen is "Read Only" after you are entered into our system and further changes must be made through HOME LOGIC:



Transportation Registration

Transportation information must be provided for each child. Choices include:

- 1. Eligible (options show as you click)
 - a. Accept understanding of community stops
 - b. Accept knowledge of driver shortage
 - i. AM and PM, AM only, and PM only options
 - ii. Address for Primary Stop
- 2. PPF Eligibility
- 3. No Eligible
- *email is sent on submission no matter what choice is made



A copy of your choice(s) will be emailed to you:

You have selected the following choices for transportation for the 2014-2015 year. Transportation choices are not confirmed until the required registration and school bus (if applicable) deposits are received. Please keep this information for future reference. This information replaces any previous information you were emailed.

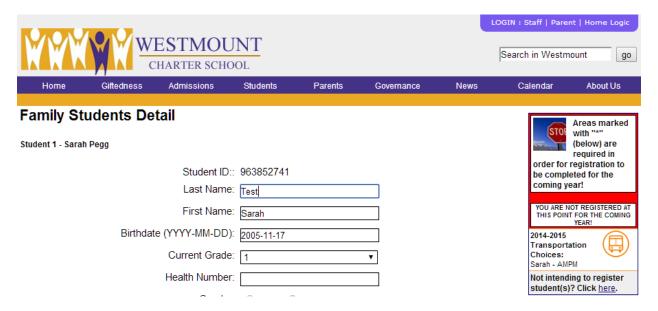
CURRENT CHOICES FOR 2014-2015 TRANSPORTATION:

If you have made an error in your transportation choice for the new school year, please contact Transportation Services immediately at schoolbus@westmountcharter.com to make the necessary changes. ie If your choice below says PPF you have indicated that you DO NOT require busing for the new school year.

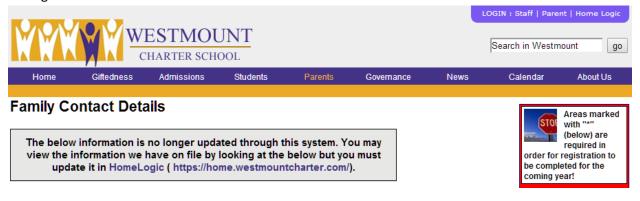
Sarah - AMPM

Student and Contact Detail Pages

These pages contain information about the students and contacts associated with each family. Annual verification is required each year (bottom of each page) and updates can be made at any time:

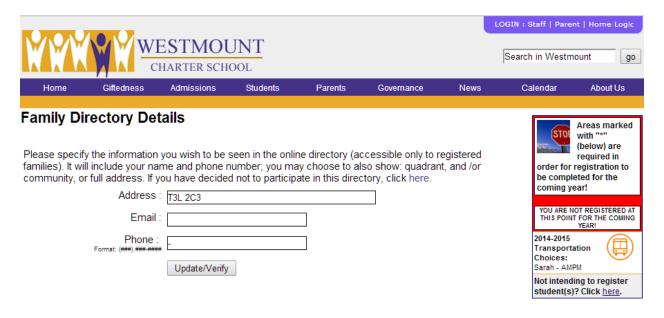


Contact screen is "Read Only" after you are entered into our system and further changes must be made through HOME LOGIC:



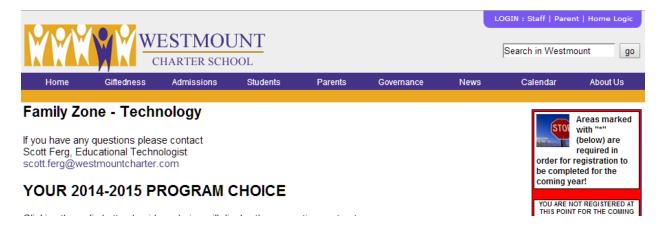
Family Directory

If you choose to appear in the Student Directory on the Declaration Page then you will need to verify contact information (you can come back to this page any time you wish to alter information). Once you have verified, then a link to the directory search will become available in the "Family Zone" menu which will be there every time you login:



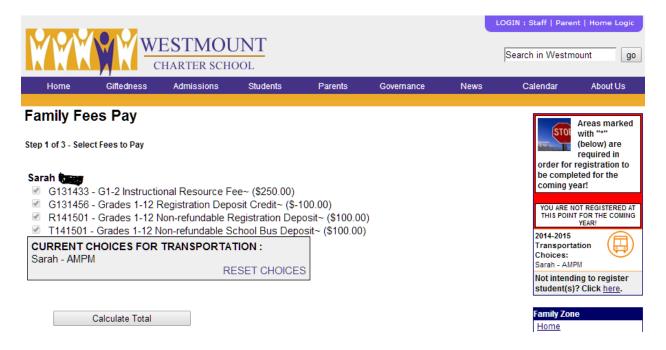
Technology Agreement

This page must be signed if required for you age of student:



Payment Page

The payment page will show applicable fees (mandatory fees cannot be de-selected). You can reset your transportation choices up until the time fee payment is made:



Registration Incomplete Warning

Warning will show until registration steps are complete:



Registration Complete Indicator and Transportation Choice Indicator

Shows when all steps are complete:



Dynamic Menu

Shows links to all information within the family (directory links will not display if this option was not chosen during registration):

Family Zone

<u>Home</u>

Password Change

Student Directory

Family Information

Student Information

Contact Information

Pay Fees

Payment History

Food Order Transactions

WCS T-shirt Order Trans.

Create Food Order

Bus Subscriptions

Your Directory Info

Apple Purchase

2012 Parent Survey

Terms of Use

Last Accepted: 1/24/2014

Logout

Privacy Policy

Refund policy